

The image features a large, light gray watermark of the USAID seal in the background. The seal is circular and contains the text "UNITED STATES AGENCY FOR INTERNATIONAL DEVELOPMENT" around the perimeter. In the center, there is a shield with a map of the United States, and the word "USAID" is prominently displayed in a dark gray box above the shield. Three stars are positioned at the bottom of the seal.

**USAID**

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**TITLE: CIB 96-04 - Unsolicited Proposals**

February 8, 1996

MEMORANDUM FOR ALL CONTRACTING OFFICERS AND NEGOTIATORS

FROM: DAA/M, Michael D. Sherwin, Procurement Executive

SUBJECT: Unsolicited Proposals

**CONTRACT INFORMATION BULLETIN 96-4**

This CIB establishes the Agency's guidelines and procedures for responding to unsolicited proposals that may result in the award of a contract. The attached guidance is in accordance with language at FAR Subpart 15.5. It establishes M/OP/E as the Agency's contact point for all contract proposals. USAID/W and field contracting officers must forward all such proposals to M/OP/E for review and response. Unsolicited proposals that may result in the award of an assistance instrument are the responsibility of the appropriate USAID office, geographic bureau or mission.