USAID Performance Indicator Reference Sheet
Name of Result Measured (Goal, DO, IR, sub-IR, Project Purpose, Project Output, etc.):
Name of Indicator:
Is this a Performance Plan and Report indicator? No ___ Yes ____, for Reporting Year(s) _________ **If yes, link to foreign assistance framework:**
DESCRIPTION
Precise Definition(s):
Unit of Measure:
Disaggregated by:
Rationale or Justification for indicator *(optional)*:
PLAN FOR DATA COLLECTION BY USAID
Data Source:
Method of data collection and construction:
Reporting Frequency:
Individual(s) responsible at USAID:
DATA QUALITY ISSUES
Dates of Previous Data Quality Assessments and name of reviewer:
Date of Future Data Quality Assessments *(optional):*
Known Data Limitations:
TARGETS AND BASELINE
Baseline timeframe *(optional):*
Rationale for Targets *(optional):*
CHANGES TO INDICATOR
Changes to indicator:
Other Notes *(optional):*
THIS SHEET LAST UPDATED ON:

Instructions for Completing the Performance Indicator Reference Sheet
Name of Result Measured: Enter the full name and number (e.g., IR 2.1) of the relevant result.
Name of Indicator: Enter the full title of the indicator. If this is a foreign assistance standard indicator, include the indicator number.
Is this a PPR indicator? Enter yes or no, and clarify which reporting years(s). **If yes, link to foreign assistance framework:** Enter the relevant program area, element, sub-element of the standardized program structure from the Director of Foreign Assistance.
DESCRIPTION
Precise Definition(s): Define the specific words or elements used in the indicator.
Unit of Measure: Enter the unit of measure (*number of…*, *percent of…*, or *US dollars*). Clarify the minimum or maximum values if needed (*minimum score is 1.0 and maximum score is 5.0*). Clarify if the number is cumulative or specific to the year. Clarify numerator and denominator if applicable.
Disaggregated by: List any planned ways of disaggregating the data (*male/female, youth/adult, urban/rural, region, etc*.) and justify why useful.
Rationale or Justification for indicator *(optional)*: Briefly describe *why* this particular indicator was selected to measure the intended result and *how* it will be useful for managing performance.
PLAN FOR DATA COLLECTION BY USAID
Data Source: Identify the source of data (e.g., DHS survey; ministry data; partner records)
Method of data collection and construction: Describe the tools and methods for collecting the raw data. Examples include: ledger of patient names, document review, structured interviews, focus group interviews, written survey, direct observation, self-reported information, and so on. If the indicator is constructed, such as an index or an expert panel assessment, describe the procedure for construction. Who collects the raw data and where is it stored before it gets to USAID?
Reporting Frequency: Describe *how often* data will be received by USAID and *when*.
Individual(s) responsible at USAID: Identify the specific staff member *directly responsible* for acquiring the data.
DATA QUALITY ISSUES
Date of Past Data Quality Assessments and reviewer: Enter the date of previous data quality assessments and the responsible party.
Date of Future Data Quality Assessments *(optional):* Enter the planned date for subsequent data quality assessments.
Known Data Limitations: Enter any major data limitations from summary section of DQA checklist.
TARGETS AND BASELINE
Baseline timeframe *(optional):* State the timeframe (quarter, year, etc.) that will serve as the baseline value for this indicator. If baselines have not been set, identify *when* and *how* this will be done. While this information is optional for the PIRS, data tracking tables must identify a baseline timeframe and value. See ADS 203.3.9 for more information on baselines.
Rationale for Targets *(optional):* Explain the basis on which targets are set (e.g., identify specific trends to make reasonable projections based on anticipated level of effort and resources). While this information is optional for the PIRS, data tracking tables must include rationales for targets along with target values. See ADS 203.3.9 for more information on targets.
CHANGES TO INDICATOR
Changes to Indicator: Document here any changes to indicator, such as a change in the how the data is collected, not changes in the indicator data. Specify (1) the date of the change (2) the change that was made, and (3) the reason for the change.
Other notes *(optional)*: Use this space as needed.
THIS SHEET LAST UPDATED ON: mm/dd/yy To avoid version control problems, type the date of most recent revision or update to this reference sheet.